SOUTH CAROLINA DOR DEPARTMENT OF REVENUE

South Carolina Sales XML Program

Taxpayer Program Guide

South Carolina Department of Revenue | **dor.sc.gov** | August 2026

Contents

Program Overview

The South Carolina Department of Revenue (SCDOR) manages the Sales XML Program which allows for the electronic filing and payment of the following Sales Tax types:

- Sales and Use Tax
- Accommodations Tax
- Max Tax

Generally, larger retailers with multiple operating locations choose to use the Sales XML Program to meet their electronic filing needs. Additional electronic filing and payment options exist on MyDORWAY, our free online tax portal, available at **MyDORWAY.dor.sc.gov**. To learn more about other electronic options, visit **dor.sc.gov/biz-services** and read the **Sales, Use, Accommodations & Max Tax** section.

For the Sales XML Program, the SCDOR partners with software vendors to certify their products for taxpayer use. You must use one of the SCDOR's certified software vendors to participate in the program. A list of authorized vendors can be found at **dor.sc.gov/sales-xml-program**.

To participate in the Sales XML Program, you or your preparer must first apply using the **Sales XML Filer Application**, available at **MyDORWAY.dor.sc.gov**. You can find instructions on page 6 of this document.

The Sales XML Program is currently designed for original returns only. You cannot submit amended returns using the Sales XML Program.

Sales XML files are uploaded directly to MyDORWAY through one of two methods:

1. Certified vendors upload files on behalf of their clients to MyDORWAY.
2. Taxpayers or their preparers use certified vendor software to create an XML file and then upload their own file to MyDORWAY.

You are required to file and pay electronically if you:

- File Accommodations Tax or Max Tax returns
- Have a liability of $15,000 or more during a filing period
  - Once the $15,000 threshold has been exceeded, taxpayers have two months after the end of the filing period in which the threshold was exceeded to begin filing and paying electronically.
  - Taxpayers must file and pay electronically in subsequent periods, even if liabilities for that period do not exceed $15,000.

What are the advantages of using the Sales XML Program?

- **It eliminates paperwork**; including printing, completing, and mailing paper returns and checks.
- **It reduces loss, theft, errors, and delays** in delivering and processing returns and payments.
- **It increases the accuracy** of payment timing from your bank accounts.
- **It creates a comprehensive audit trail** for returns and payments.
- **You receive an additional $100** to the taxpayer discount allowed per fiscal year.
- **You or your preparer will receive immediate feedback**, so you know if your upload is successful or contains errors.
  - Vendors utilizing SFTP will receive XML acknowledgements of acceptance or rejection the next business day if the file is transmitted before 5 p.m. ET.

Contact Information

Questions? We're here to help. Send us a MyDORWAY web message.

Once you are logged in, select the **More** tab. On the next screen, click **Send the SCDOR a Message**.

Payment Options

Taxpayers can choose between four payment options when filing returns.

Return XML ACH Debit Payment

If you select the ACH debit option, you authorize the SCDOR to electronically transfer tax payments from your bank account into the state's bank account.

- This is the most accurate option and results in fewer errors and delays in processing.
- You do not need to request approval from the SCDOR to make ACH debit payments.
- This option requires the filer's software to embed their bank account information within their return XML file.
- You must make one lump sum payment based on your FEIN for all retail locations within the file.
- Once the SCDOR has processed both your return and payment, your bank account will be debited for the amount reported and your payment will be distributed across all locations within the file.
- Payments can be verified in your MyDORWAY account within two business days after your payment settlement date.
- You can warehouse (store) ACH debit payments for up to 45 days.
- There is no cost for ACH debit transactions.

ACH Credit Payment

With the ACH credit option, your software's XML file will alert the SCDOR that you are instructing your bank to send an ACH credit payment to the SCDOR separately. This option allows you to initiate ACH credit transfers using the Cash Concentration and Disbursement Plus (CCD+) format.

- Before choosing this payment option, you must complete the steps under **Request ACH Credit Banking Instructions** through MyDORWAY. The SCDOR will provide you with the state's bank account and routing numbers during this process. See page 4 of this document for instructions.
- You must arrange ACH credit transactions directly with your financial institution.
- Contact your financial institution to determine what ACH origination services they offer. Your financial institution will provide you with information on their costs, specific deadlines, and warehousing capabilities. Any processing costs are the responsibility of the taxpayer initiating the payment.
- Conduct a prenote transaction (test payment) for $0.01 with your financial institution before you begin sending ACH credit payments to the SCDOR.
- If you change financial institutions, conduct a prenote at least 10 days prior to the due date of the next payment. Allow 10 days from the time you transmit your test for prenote processing.
- You must make one lump sum payment based on your FEIN for all retail locations within the file.
- Your payment will be distributed across all retail locations within the file once the SCDOR has processed both your return and payment.
- Payments can be verified in your MyDORWAY account within two business days after your payment settlement date.

If you already use ACH credit to pay other taxes with the SCDOR, do not use the state's bank account number you were given for those transactions. If you do not use the correct banking information provided through MyDORWAY, the SCDOR may not be able to process your payment.

CCD+ Format Information

The SCDOR requires that you use the CCD+ record format to submit ACH credit payments to our agency. All taxpayers submitting CCD+ transactions must verify that the 7 record contains valid information and the correct format. An example of the 7 record and definitions of its data elements/fields are provided below. Pay special attention to the following fields, unique to Sales Tax payments:

- The Taxpayer ID field must contain the taxpayer's 9-digit FEIN or SSN. **Do not include hyphens**.
- The Tax Type Code for Sales Tax must always be **14701**.

7 Record Format:	705TXP*TaxpayerID*TaxTypeCode*PeriodEndDate*T*Amt*P*Amt*I*Amt\
Populated Example:	For a $5,000 payment, 9/30/26 period, and 123456789 as your FEIN
	705TXP*123456789*14701*260930*T*500000*P*0*I*0

The table below lists the data fields and descriptions used on the 7 record.

Segment Identifier	This field must contain TXP and identifies the transaction as a tax payment.
Separator	An asterisk (*) is required to separate data elements in the CCD+ record.
Taxpayer ID	For Sales Tax, use your FEIN.
Tax Type Code	For Sales XML payments, always use 14701.
Tax Period End Date	Format the date as YYMMDD (YY=Year; MM=Month; DD=Day).
Amount Type	Enter a T for tax, P for penalty, or I for interest.
Amount	Enter the dollar amount ($) being paid. Always include cents (cc).
Taxpayer Verification	This is an optional field that the SCDOR may use to verify your identity.

Request ACH Credit Banking Instructions

Log in to MyDORWAY, the SCDOR's free online tax portal, to request ACH credit authorization that will provide the state's banking information and an example of the correct format for your payment record addenda needed to make successful ACH credit transactions.

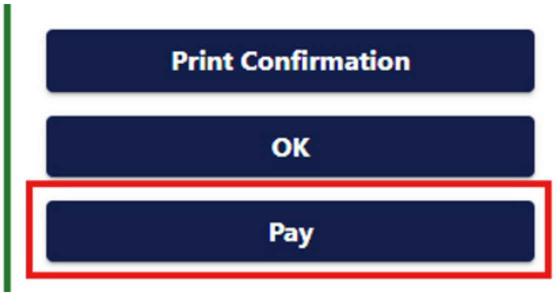
If you do not have a MyDORWAY account, visit **dor.sc.gov/mydorway-signup** to sign up.

Once you are logged in:

1. Select the **More** tab.
2. Third Party Access users should navigate to the **Account Manager** panel.
   - All other access users should navigate to the **Payments & Returns** panel.
3. Click **Request ACH Credit Banking Instructions.**
   - You must have the FEIN or SSN and at least one Sales & Use Tax File Number for the entity.
4. After completing the request, click **Print ACH Credit Approval**. The ACH Credit Approval notification contains information you need to make successful ACH credit payments, including the required record format, tax type code, and the state's bank account information.
5. Provide the ACH Credit Approval notification to the appropriate department in your company to initiate payments to the state's bank.
   - A history of your ACH Credit Approval notification is available by logging in to MyDORWAY, selecting the **More** tab, and clicking **Search Submissions**.

MyDORWAY XML Sales Tax Return Payment

You can also make lump sum payments directly in MyDORWAY after submitting your XML file. To do this, click the **Pay** button on the confirmation page.



If you click **OK**, you will lose access to this payment option, and you'll be required to make payments individually for each retail location.

MyDORWAY accepts the following payment types:

- Credit card (Visa, Mastercard, American Express, Discover)
  - Credit card payments may take five business days from the scheduled payment date to be displayed in your MyDORWAY account.
- ACH Debit (also known as e-check Electronic Funds Withdrawal)

General MyDORWAY Payment

General MyDORWAY payments do not allow for one lump sum payment across all retail locations. Payments must be made individually for each retail location.

Once you are logged in to MyDORWAY:

1. Scroll to the Sales & Use Tax account you are filing for.
2. Select **View Returns and Periods**.
3. Select the period you are filing for.
4. Click **Make a Payment**.

NOTE: If you click **Make a Payment** next to your Sales & Use Tax account and make an Account Payment, it will be applied to the oldest balance due on your account rather than a specific return.

Payments Made in Error

- Return XML ACH debit payments cannot be deleted or reversed.
- Check with your financial institution to determine if your ACH credit payment can be cancelled or reversed.
- Credit card payments cannot be deleted or reversed in MyDORWAY. Check with your credit card company or financial institution to see if a cancellation is possible.
- If you're not able to cancel or reverse a payment made in error, visit **dor.sc.gov/tax/sales** and select **Refund Procedures** for more information on requesting a refund.
- MyDORWAY payments can be deleted before they are processed. Click the **More** tab, then select **Search Submissions**. Find the payment, then select **Delete**. Payments cannot be deleted after they have been processed.

Sales XML Filer Application

Before submitting XML Sales Tax Returns, your organization must register using the **Sales XML Filer Application**.

- If applying as a 3rd party preparer, the application is available by logging in to MyDORWAY and clicking the **More** tab. The application will be listed in the **Account Manager** panel.
- If applying as a business owner or tax account manager, the application is available by logging in to MyDORWAY and clicking the **More** tab. The application will be listed in the **Other** panel.

The application will require you to enter information for the contact person responsible for the XML uploads, as well as the number of XML Sales returns you expect to upload per year.

Once the application is completed, the link for your uploads will be available in your MyDORWAY account.

Uploading your file

You can upload XML files to MyDORWAY once you're registered for the Sales XML Program. Get started by clicking the **More** tab and selecting **File an XML Sales Tax Return**. This link will not be available unless your organization is registered for the program.

After successfully uploading your file to MyDORWAY, you'll see the **Upload Complete** message. If your file submission contained errors, you'll see an error message corresponding to each error.

Once your file is uploaded successfully, MyDORWAY will provide a review of all the returns included in your file.

MyDORWAY will also provide an overall summary for your review before you submit your return.

After your XML file submission is successful, you have until our nightly processing to withdraw your file and correct any filing mistakes. After the file has been processed, you must file separate amended returns in MyDORWAY for each location.

To amend a return:

1. Log in to MyDORWAY
2. Click **View Returns and Periods**
3. Select the filing period
4. Select **File, View, or Amend a Return**
5. Click **Amend**

Certified software vendors may choose to send files to the SCDOR through an SFTP transmission. An SFTP transmission cannot be recalled or deleted once it is sent to the SCDOR. XML acknowledgements will be available the next business day if the file is transmitted before 5 p.m. ET. If the file is transmitted after 5 p.m. ET, XML acknowledgments will be available after an additional business day.

XML acknowledgements will indicate if the file has been accepted or rejected. If rejected, error messages will provide an explanation of what must be corrected.

Timely Returns and Payments

Failure to file returns and make electronic payments on time will subject you to penalty and interest.

- To ensure timely filing and payment, you must upload your file to MyDORWAY by the return due date.
- If a due date falls on a holiday or weekend, you must file and pay by the following business day.
- The postmark date for the Sales XML file is the date an accepted file is uploaded to MyDORWAY.
- The payment date is the settlement/deposit date of the funds in the state's bank account.

Timely Filing Discount

- The discount for filing on time cannot be reinstated in the case of a rejected submission. The submission must be successfully made by the due date.
- There is a maximum of $3,100 that can be claimed by a business entity each fiscal year.
  - The maximum is shared by all Sales & Use Tax accounts under an FEIN/SSN/ITN.
  - The SCDOR's fiscal year begins with the June return period and ends with the following May return period.

Troubleshooting Common Issues

When uploading your XML files in MyDORWAY, you or your preparer may encounter errors that must be corrected before the file can be submitted to the SCDOR. Below are some common error messages that you may receive that will prevent the submission of your XML file. **This list is not exhaustive.**

Duplicate Returns

- This error is generated by XML file submissions that contain returns for a period for which the SCDOR has previously received returns.
  - If the later returns are amendments or corrections, you must amend your returns individually for each location using MyDORWAY. You cannot submit an amended XML File Submission.

Incorrect ID Numbers

- This error is generated by XML file submissions with incorrect ID numbers.
  - Ensure your ID numbers are the correct character count and placed in the appropriate location.
    - '<StateEIN>' should be your organization's SID.
    - '<TINTypeValue>' should be your organization's FEIN/SSN/TIN.
    - '<StateTaxpayerID>' should be the account or file number associated with any given location's Sales Tax account.

Incorrect Filing Period

- This error is generated by XML file submissions for invalid filing periods.
  - If submitting an XML file for a filing period that predates the account start date, send us a web message in MyDORWAY for assistance.
  - The XML file submission cannot be used to submit returns for a filing period outside the last 36 months. Send us a web message in MyDORWAY for assistance.

Expired Local Taxes

- This error is generated by XML file submissions containing any local taxes that have expired.
  - Refer to the ST-575, available at **dor.sc.gov/sales-use-tax-index/sales-tax,** for a complete list of current local taxes for all municipalities and counties.

Sales Tax Holiday

- This error is generated by XML file submissions containing this deduction for invalid filing periods.
  - According to the SC Code Section 12-36-2120(57), the Sales Tax Holiday begins at 12:00 a.m. on the first Friday in August and ends at 11:59 p.m. on the following Sunday.
  - The Sales Tax Holiday deduction is only valid for:
    - Monthly returns filed for the August period
    - Quarterly returns filed for the Q3 period
    - Annual returns

For more information on error messages, you can review the **Validation and Business Rules.**